

# Report on Learning Spaces Workshop

**A Capacity-Building Initiative for NGOs on Regulatory & Legal Compliances**

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FC-4 Filing (Webinar)  
November 2025



# Learning Spaces: FC-4 Filing

## Format: Webinar

The session provided practical guidance on accurate documentation, reporting and asset management, with a special emphasis on preparing organisations to navigate the updated FC-4 form due on December 31, 2025.

Led by Arun Palasseri, Director of Finance and Accounts at Wadhwani Foundation, the session equipped participants with tools to manage compliance confidently while reinforcing sound governance practices.

Participants gained detailed insights into:

- The FC4 filing process and recent regulatory updates
- Correct recording and classification of foreign contributions
- Compliance requirements for administrative expenses and foreign personnel
- Asset tracking and documentation across multiple locations
- Strategies to avoid common reporting errors

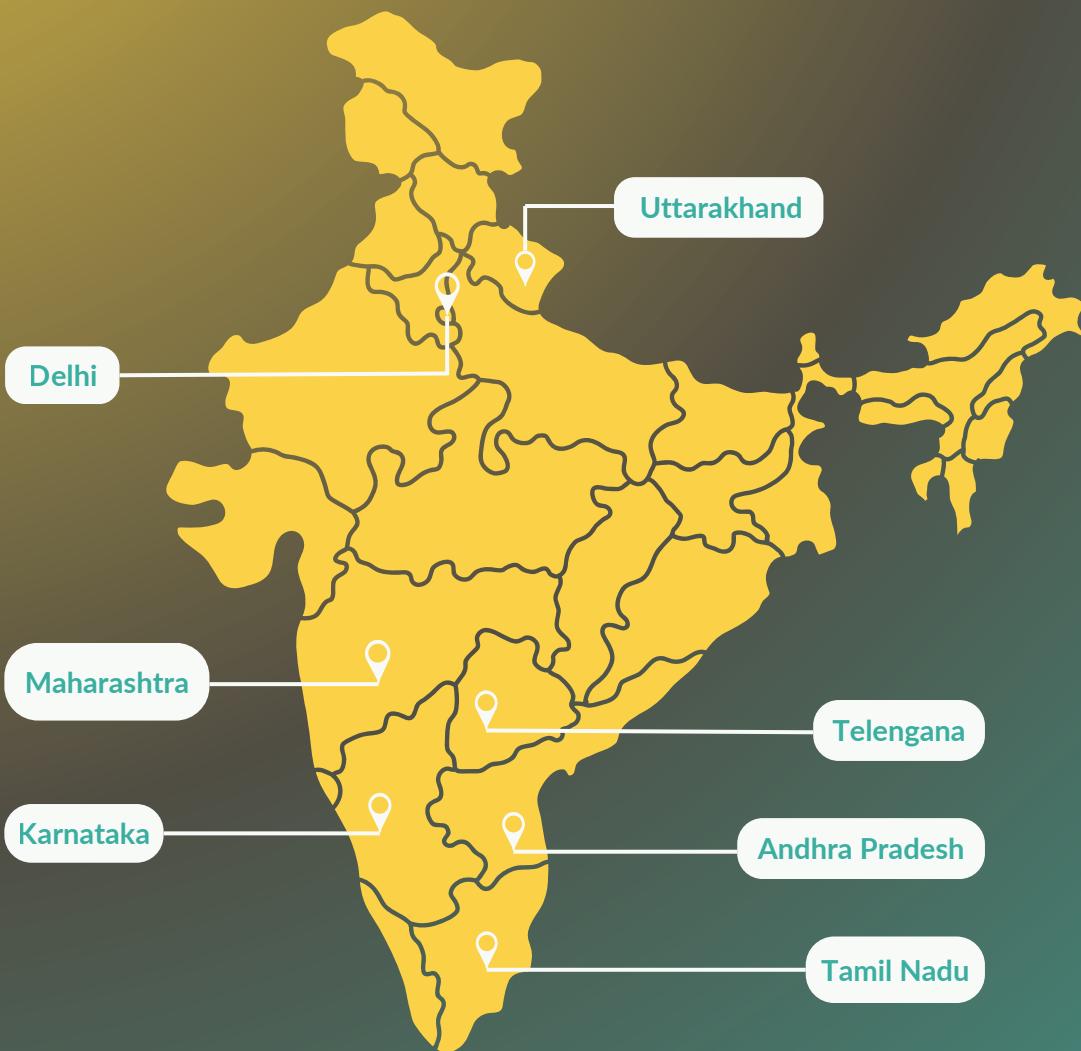
Through Learning Spaces, Pacta continues to create structured learning opportunities that help organisations engage with regulatory frameworks more effectively.



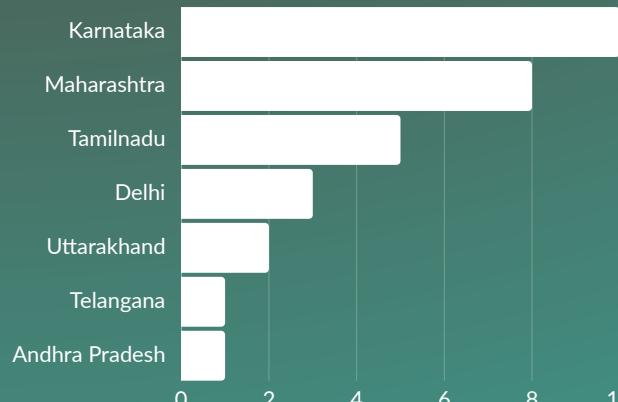
# Participants Demographic



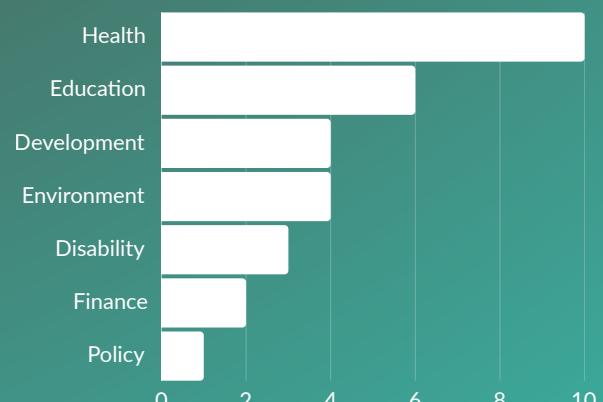
Facilitated by Arun, Director of Finance & Accounts at the Wadhwani Foundation, the **online workshop** brought together **37 participants** from **30** different **organisations**.



**Distribution based on State of Operation**



**Distribution based on Field of Work**



# Participant Organisations



“Very good session, and it was more interactive with practical information.”

- S Tamizh Selvi

Sr. Manager-Finance & Admin, REACH

“Good session with full of useful and practical information.”

-Dnyaneshwar Arote

Chief Finance Officer, SEARCH

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P/37, 11th Cross Rd,  
Jeevan Bhima Nagar,  
Bengaluru,  
Karnataka 560075



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